

Snow

28.2.18

Dear Parents / Carers,

We are writing to make you aware of the school's procedures should we need to close the school due to snow.

Taking the advice from Wiltshire County Council and using the town head's policy for snow closures we will:

- Make any decision about closing the school as soon as possible on any day of closure.

A decision before school requires communication between the staff to assess how many staff are able to get to school based on their location. (We have five teachers living outside Chippenham.)

- Send a text message to all parents informing them that the school is closed by 7.15am.
- We will also send a message letting parents know the school is open if the snow conditions suggest it 'might' be closed.
- Announce the closure on Heart FM.
- Continue to communicate with parents keeping them informed as soon as any decision has been made about the school being closed or reopening.

If weather conditions during a day worsen to the extent that staff need to leave early in order to get home safely or we are worried about the safety of parents / carers collecting their children at 3.00pm when the conditions could be a lot worse, we will contact parents by text during the day asking them to pick up their child / children at their earliest convenience before 3.00pm.

At this point it is **not** our intention to close the school this week (Who knows how accurate the forecast is at this point?) but want all our families to know what will happen in the event that snow forces us to make a decision to close the school.

Town schools can make a decision independently based on their own circumstances but the last time schools did close due to snow in 2013 all primary and secondary schools in the town were closed. On this note ... Please do not rely on Heart FM's website which currently says the school is closed based on their announcement in 2013!

We will do our best to keep you informed.

Mr Smith

Mrs Joy

Acting Headteachers