

Redland Primary School is a popular 10 class primary school in Chippenham, which is well regarded in the community.

As a school, we fundamentally believe in developing and nurturing the whole child. Each child is unique, which is something we celebrate and value as a school. The core skills of English and maths are extremely important, but they alone do not define a child. Providing a curriculum which is enriching and broad, which stimulates interest and curiosity is integral. Alongside this, we actively promote being healthy and as active as possible. We realise that not all children enjoy the same types of sport and activity, so we want to provide them with opportunities to experience a number of alternative sports that can encourage them in a lifelong love of sport and activity. This is supported by educating them in living a healthy lifestyle, both physically and mentally, through the 'Jigsaw' PSHE scheme of learning, and other programmes.

## We are looking to appoint an After School Club Assistant

### All about the role:

#### Main Purpose of the Job

- To deliver a suitable programme of imaginative and innovative activities suitable to the needs and interests of children age 4- 11 yrs old
- Be responsible to the After School club Leader.
- To ensure the provision offers a safe and stimulating play environment.
- To assist with the planning, preparing and delivery of activities, which meet children's individual developmental needs.
- To assist in the administration of the club, keeping relevant records and ensuring that the agreed club procedures are implemented.
- To prepare and serve meals and to supervise mealtimes for the children.
- To Ensure the safe collection and transportation of children between the classes and the club.

Communicating and liaising with parents.

- Ensuring that areas are clean and cleared at the end of sessions.
- To carry out any other duties, which will be seen to enhance the work of the After School Club.
- Adhering to legal responsibilities and duties under the Keeping Children Safe in Education Act and the Health and Safety Act, to take reasonable care for the health and safety of themselves, staff, children and members of the public who use the club.
- To follow guidelines and procedures for Safeguarding in accordance with Redland School policies & procedures.

### Knowledge/Experience required

- Experience of working/volunteering with 4 – 11 year olds and their families
- Knowledge and understanding of child development.
- Understanding and commitment to good quality childcare

### Qualifications desired

- First aid certificate desirable.
- Basic food hygiene, Level 2 or above certification.
- Basic Health and safety certificate.
- Food Allergy Awareness Training certificate

### Hours of Work

Tuesdays & Thursdays 3pm to 5.30pm. Fridays 3pm to 5pm. (Potential to increase days on agreement)

### Salary

Grade D (£13.05 to £13.47 per hour)

This would be an ideal opportunity for anyone wanting to further their experience of working with children alongside a supportive team. We are looking for someone who can quickly form good relationships with pupils, parents and staff.